

City Of Calimesa
City Council Action Minutes of the Regular Meeting of
July 15, 2024

CALL TO ORDER 6:00 p.m. by Mayor Davis.

ROLL CALL: MAYOR DAVIS, MAYOR PRO TEM HEWITT, COUNCIL MEMBER CERVANTEZ, COUNCIL MEMBER MANLY AND COUNCIL MEMBER MOLINA.

ABSENT: None

STAFF: CITY MANAGER KOLBOW, CITY ATTORNEY BARROW, CITY CLERK GERDES, FINANCE DIRECTOR REID, PLANNING DIRECTOR LUCIA, PUBLIC WORKS DIRECTOR MONSON, CITY ENGINEER THORNTON, FIRE CHIEF O'CONNELL AND SHERIFF LT. LEMSISANITH.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Lieutenant Lemsisanith.

PRESENTATIONS

Fire Department "Pinning Ceremony" – Fire Chief O'Connell

Fire Chief O'Connell introduced newly appointed Battalion Chief Jesse Quinalty and administered to him the Oath of Office. BC Quinalty's family joined him at the podium and his daughter Loria pinned on his badge.

COMMUNICATIONS FROM THE PUBLIC

Pursuant to the Brown Act, this is the opportunity for members of the public to directly address the Council on any item within the Council's subject matter jurisdiction. Please note that this is also the time in which members of the public may address the Council on any item on the Consent Calendar. This is not the time for City Council discussion of non-agenda items. After receiving public comments, Council Members, or staff, after being recognized by the Mayor, may briefly respond to statements made by the public or questions posed by the public. In addition, Council Members may ask questions for clarification or make a referral to staff for factual information to be reported back to the Council at a later meeting.

Scott Barratt, representative of Republic Fire Equipment spoke regarding the new Sutphen fire apparatus purchased by the City of Calimesa that was pushed into service at an event prior to the Council meeting. He provided each of the City Council members with a book of the history of the Sutphen Fire Apparatus.

APPROVAL OF THE AGENDA, CONSENT CALENDAR AND WAIVER OF FULL READING OF ORDINANCES

- This is the time for the City Council to notify the public of any changes to the agenda; such as removal of an agenda item, rearrangement of the agenda, postponement of an agenda item or continuance of an item to a future meeting. This is also the time for the City Council to remove items from the Consent Calendar for individual consideration. Waiver of full reading of ordinances does not take policy action or approve or disapprove any ordinances on the agenda, it simply means that the entire text of the ordinance will not be read.

Mayor Davis asked if there were any necessary changes to the agenda or any items to be removed from the Consent Calendar for discussion. Council Member Molina requested that item number 4 be removed for discussion from the Consent Calendar. City Attorney Barrow read the title of Ordinance No. 402 for item no. 6 and a separate vote was taken by the Council. The agenda, consent calendar items 1-3, 5, 7-13 and waiver of full reading of ordinances was approved by the following action:

MOTION BY COUNCIL MEMBER MOLINA, SECONDED BY COUNCIL MEMBER CERVANTEZ, CARRIED 5-0 TO APPROVE THE AGENDA, ITEM NO'S 1-3,5,7-13 OF THE CONSENT CALENDAR AS PRESENTED AND WAIVE FULL READING OF ORDINANCES.

CONSENT CALENDAR (Items 1 – 13)

The following items on the Consent Calendar are routine and customary items and are enacted by a single motion, with the exception of items previously removed during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
 - a) ***City Council action minutes of a regular meeting of June 17, 2024.***

2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
 - a) ***Library Commission action minutes of May 7, 2024 regular meeting***
 - b) ***Parks, Trails and Open Space Commission action minutes of May 1, 2024 regular meeting.***

3. APPROVAL OF WARRANT REGISTERS.
 - a) ***Check Register Report with a total of \$626,725.85(Check Nos. 42076 to 42184).***
 - b) ***June 20, 2024 Payroll of \$110,103.70***
July 1, 2024 Council Payroll of \$1,670.25
July 3, 2024 Payroll of \$106,476.14

5. TREASURER'S REPORT FOR THE MONTH ENDED MAY 31, 2024.
RECOMMENDATION: That the City Council receive and file the Investment Report for the month ended May 31, 2024.

7. PUBLIC SERVICES COMMUNITY FACILITIES DISTRICT NO. 1 ANNUAL LEVY OF SPECIAL TAXES.
RECOMMENDATION: That the City Council adopt Resolution No. 2024-37, A Resolution Of The City Council Of The City Of Calimesa Acting As The Legislative Body Of Public Services Community Facilities District No. 1 (Law Enforcement, Fire, Paramedic And Park Maintenance Services) Authorizing The Annual Levy Of Special Taxes For Fiscal Year 2024/2025.

8. COMMUNITY FACILITIES DISTRICT NO. 2012-1(SINGLETON HEIGHTS) ANNUAL LEVY OF SPECIAL TAXES.
RECOMMENDATION: *That the City Council Adopt Resolution No. 2024-38 A Resolution Of The City Council Of The City Of Calimesa Acting As The Legislative Body Of The Community Facilities District No. 2012-1 (Singleton Heights), Authorizing The Annual Levy Of Special Taxes For Fiscal Year 2024/2025.*
9. COMMUNITY FACILITIES DISTRICT NO. 2013-1(JP RANCH) ANNUAL LEVY OF SPECIAL TAXES.
RECOMMENDATION: *That the City Council Adopt Resolution No. 2024-39, A Resolution of Community Facilities District No. 2013-1 (JP Ranch) Authorizing the Annual Levy of Special Taxes for Fiscal Year 2024/2025.*
10. COMMUNITY FACILITIES DISTRICT NO. 2018-1 (SUMMERWIND TRAILS) ANNUAL LEVY OF SPECIAL TAXES.
RECOMMENDATION: *That the City Council Adopt Resolution No. 2024-40 A Resolution of Community Facilities District No. 2018-1 (Summerwind Trails) Authorizing the Annual Levy of Special Taxes for Fiscal Year 2024/2025.*
11. MASTER INSTRUCTIONAL SERVICES AGREEMENT BETWEEN THE CITY OF CALIMESA FIRE DEPARTMENT AND THE SAN BERNARDINO COMMUNITY COLLEGE – CRAFTON HILLS COLLEGE.
RECOMMENDATION: *That the City Council Authorize the City Manager and or his designee to execute a Master Instructional Services Agreement (ISA) and Approve Council Resolution 2024-41 for the purpose of developing a documented vocational fire department-based training program and therefore allow the City Fire Department to be reimbursed for participating and recording documented Student Instructional Hours.*
12. SURPLUS OF 2004 SMEAL TYPE-1 FIRE ENGINE – TRANSFER POSSESSION TO THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT – CRAFTON HILLS COLLEGE FIRE ACADEMY.
RECOMMENDATION: *That the City Council adopt Resolution No. 2024-42, a Resolution of the City Council of the City of Calimesa, California authorizing the City Manager and or his/her designee to release possession of a surplus Type-1 Fire Apparatus and transfer the same to the San Bernardino Community College District - Crafton Hills College Fire Academy.*
13. MOBILE DATA TERMINAL PURCHASE – RIVERSIDE COUNTY FIRE DEPARTMENT PROFESIONAL SERVICE DISPATCH AGREEMENT CALIMESA FIRE DEPARTMENT – EMERGENCY ACQUISITION.
RECOMMENDATION: *That the City Council approve the purchase and acquisition for replacement of (5) of the Calimesa Fire Department (obsolete) Mobile Data Terminals to replace existing equipment which is no longer supported and or serviceable as required by the terms and conditions of the executed Fire Department professional Services Dispatch Agreement with Riverside County Fire Department.*

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

4. COUNCIL TRAVEL EXPENSES.

RECOMMENDATION: That the City Council move to approve the Council Travel Training and Meeting/Mileage Expenses Report through June 30, 2024.

Council Member Molina spoke regarding the exceeding of her travel monies and the need for additional funds to cover the negative balance. It was determined that the negative balance would be absorbed by the available balances left in the Council travel budget through June 30, 2024, which concludes the 23/24 fiscal year.

MOTION BY COUNCIL MEMBER MOLINA, SECONDED BY COUNCIL MEMBER MANLY, CARRIED 5-0 TO APPROVE THE COUNCIL TRAVEL TRAINING AND MEETING/MILEAGE EXPENSES REPORT THROUGH JUNE 30, 2024.

6. 2nd READING OF ORDINANCE NO. 402 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA AMENDING THE REQUIREMENTS FOR THE ABATEMENT OF WEEDS AND FLAMMABLE VEGETATION WITHIN THE CITY AND AMENDING THE CALIMESA MUNICIPAL CODE.

RECOMMENDATION: That the City Council approve second reading by title only and adopt Ordinance No. 402, An Ordinance of the City of Calimesa, California amending the requirements for the abatement of weeds, flammable vegetation within the City and amending the Calimesa Municipal Code.

City Attorney Barrow read the title of Ordinance No. 402 into the record.

MOTION BY MAYOR DAVIS, SECONDED BY COUNCIL MEMBER CERVANTEZ, CARRIED 5-0 TO APPROVE SECOND READING BY TITLE ONLY AND ADOPT ORDINANCE NO. 402, AN ORDINANCE OF THE CITY OF CALIMESA, CALIFORNIA AMENDING THE REQUIREMENTS FOR THE ABATEMENT OF WEEDS, FLAMMABLE VEGETATION WITH THE CITY AND AMENDING THE CALIMESA MUNICIPAL CODE.

CALIMESA CHAMBER OF COMMERCE REPORT

Chamber Vice-President Tony Phillips reported a successful July breakfast event and announced that the August breakfast would be held at Haus Bistro with Riverside County Sheriff Chad Bianco as the speaker, adding that RSVPs are required, and tickets must be purchased for this event. He further announced that the September breakfast would also be held at Haus Bistro with Senator Ochoa-Bogh as the speaker, adding that RSVPs are also required, and tickets must be purchased. He reported that 50 welcome bags would be distributed within the next couple of weeks. He further reported that the annual State of the City would be held on September 26, 2024 at the Plantation on the Lakes Club House, adding that the Chamber staff and City staff are in the midst of planning the event. He reported 2 new chamber members and 6 renewals with a total membership of 138.

PUBLIC HEARINGS

14. **PUBLIC HEARING:** SPECIAL ASSESSMENTS OF DELINQUENT REFUSE FEES.

RECOMMENDATION: *That the City Council:*

1. *Open the Public Hearing and take public testimony of the proposed special assessments of delinquent refuse fees; and*
2. *Adopt Resolution 2024-43, A Resolution of the City Council of the City of Calimesa, California, confirming the report of charges to be placed as special assessments for delinquent refuse fees.*

Mayor Davis opened the public hearing.

Deputy City Manager/City Clerk Gerdes presented the agenda report.

There was no public testimony

Mayor Davis closed the public hearing

After Council discussion the following action was taken:

MOTION BY COUNCIL MEMBER MANLY, SECONDED BY COUNCIL MEMBER MOLINA, CARRIED 5-0 TO ADOPT RESOLUTION NO. 2024-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA, CONFIRMING THE REPORT OF CHARGES TO BE PLACED AS SPECIAL ASSESSMENTS FOR DELINQUENT REFUSE FEES.

15. **PUBLIC HEARING:** SPECIAL ASSESSMENTS FOR WEED ABATEMENT CHARGES.

RECOMMENDATION: *That the City Council open the public hearing and continue to the August 5, 2024 City Council meeting to allow staff additional time to complete the steps necessary prior to sending for assessments.*

Mayor Davis opened the public hearing.

Deputy City Manager/City Clerk Gerdes presented the agenda report and requested that the public hearing be continued to the August 5, 2024 meeting to allow addition time for staff to complete the steps necessary prior to sending properties for assessments..

After Council discussion the following action was taken:

MOTION BY MAYOR DAVIS, SECONDED BY COUNCIL MEMBER MANLY, CARRIED 5-0 TO OPEN THE PUBLIC HEARING AND CONTINUE TO THE AUGUST 5, 2024 CITY COUNCIL MEETING TO ALLOW STAFF ADDITIONAL TIME TO COMPLETE THE STEPS NECESSARY PRIOR TO SENDING FOR ASSESSMENTS.

16. **PUBLIC HEARING:** APPROVAL OF THE FINAL ANNUAL ENGINEERS REPORT FOR THE CITY OF CALIMESA CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 91-1

RECOMMENDATION: *That the City Council open the public hearing and take public testimony and Adopt Resolution No. 2024-45, Resolution of the City Council of the City of Calimesa to Approve the Final Engineer's Report for Landscaping and Lighting Maintenance District No. 91-1 for fiscal Year 2024/2025.*

Mayor Davis opened the public hearing.

City Engineer Thornton presented the agenda report.

There was no public testimony

Mayor Davis closed the public hearing

After Council discussion the following action was taken:

MOTION BY COUNCIL MEMBER MANLY, SECONDED BY COUNCIL MEMBER CERVANTEZ, CARRIED 5-0 TO ADOPT RESOLUTION NO. 2024-45, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA TO APPROVE THE FINAL ENGINEER'S REPORT FOR LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 91-1 FOR FISCAL YEAR 2024/2025.

BUSINESS ITEMS

17. CITY OF CALIMESA AND CITY OF YUCAIPA FIRE DEPARTMENTS 2024 AUTOMATIC AID AGREEMENT UPDATE.

RECOMMENDATION: *That the City Council approve the Fire Department Automatic Aid Agreement between the Cities of Calimesa and Yucaipa.*

Fire Chief O'Connell presented the agenda report.

Chris Mann, Yucaipa City Manager and Grant Malanowski, Yucaipa Fire Chief both spoke in support of the agreement and stated their desire in working together with Calimesa to provide emergency services.

After Council discussion the following action was taken:

MOTION BY MAYOR PRO TEM HEWITT, SECONDED BY COUNCIL MEMBER CERVANTEZ, CARRIED 5-0 TO APPROVE THE FIRE DEPARTMENT AUTOMATIC AID AGREEMENT BETWEEN THE CITIES OF CALIMESA AND YUCAIPA.

18. APPOINTMENT OF ONE COUNCIL MEMBER TO SERVE AS A SUB COMMITTEE MEMBER FOR THE CITIZEN RECOGNITION PROJECT.

RECOMMENDATION: That the City Council select one of its members to serve as a Sub Committee Member for the Citizen Recognition Project as approved for establishment at the May 20, 2024 meeting.

City Manager Kolbow presented the agenda report.

Council Member Molina volunteered to serve as a sub committee member of the Citizen Recognition Project.

There was Council consensus to appoint Council Member Molina to serve as a Sub Committee Member of the Citizen Recognition Project.

19. COUNCIL DISCUSSION AND CONSIDERATION OF A BUDGET ADJUSTMENT FOR ADDITIONAL FUNDING FOR THE CALIMESA CULTURAL AND PERFORMING ARTS ASSOCIATION FOR FISCAL YEAR 2024-2025.

RECOMMENDATION: That the City Council:

- 1) Discuss and consider additional funding for the Calimesa Cultural and Performing Arts Association for Fiscal Year 2024-2025.**
- 2) If additional funding is approved, adopt Resolution 2024-46, A Resolution of the City Council of the City of Calimesa, California, Amending the FY 2024-25 Budget to Include an Adjustment in the Community Services Community Partnerships Account in the General Fund.**

City Manager Kolbow presented the agenda report.

Kathy Richard, Vice-President of the Calimesa Cultural and Performing Arts Association spoke on behalf of the Association and thanked the City for their annual support and requested additional funding of \$4,000 from the City to the Association.

After Council discussion the following action was taken:

MOTION BY COUNCIL MEMBER MOLINA, SECONDED BY COUNCIL MEMBER MANLY, CARRIED 5-0 TO ALLOCATE AN ADDITIONAL \$4,000 TO THE CALIMESA CULTURAL AND PERFORMING ARTS ASSOCIATION FOR FISCAL YEAR 2024/2025 AND ADOPT RESOLUTION NO. 2024-46, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA, AMENDING THE FISCAL YEAR 2024-25 BUDGET TO INCLUDE AN ADJUSTMENT IN THE COMMUNITY SERVICES PARTNERSHIPS ACCOUNT IN THE GENERAL FUND.

MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS/CONFERENCES

This is the time for general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or

(2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).

Council Member Molina reported that she attended the Popsicles in the Park event on June 19th at the 4th Street Park, stating it was fantastic and added that there would be an additional Popsicles in the Park on July 18th at the Summerwind Park. She further reported that she attended the WRCOG General Assembly on June 20th, the Lions Club Installation of Officers on June 23rd at Summerwind Park, the memorial service for Art Welch on June 23rd an RCTC Budget and Finance Committee meeting on June 24th, a LAFCO meeting on June 27th and an RTA Executive Committee and Board meeting on June 27th. She further reported that she placed flags on July 4th with the Lions Club, attended the park ground breaking on July 8th, a Riverside Division Cal Cities meeting on July 8th that the City of Calimesa hosted where Chad Bianco and the District Attorney's office spoke regarding Prop 36. She requested a future agenda item for further discussion of the stipends for Council Members.

Mayor Pro Tem Hewitt reported that the July meeting of the WRCOG was cancelled so she had no report. She reported that she attended the Cal Cities Riverside Division meeting on July 8th at Tukwet Canyon Golf Club.

Mayor Davis announced a fundraiser for Congressman Ken Calvert that would be held at the Fascination Ranch on August 15, 2024 at 10:00 am, adding that the City has received generous funding for capital projects due to the Congressman's efforts.

CITY MANAGER COMMENTS & REPORTS

Deputy City Manager/City Clerk Gerdes announced that the Nomination Period has opened for the November 5, 2024 election, stating that there are three seats up for reelection, adding that the nomination period runs through 5:30 August 8, 2024.

City Manager Kolbow spoke regarding street signs throughout the City and provided a draft sample of what any new signs might look like. He announced the "Movie under the Stars" event that would take place on August 9th at Summerwind Park, funded by the 5th District Supervisors office. He further announced the Calimesa Library Ground Breaking scheduled for 10:00 am on July 31st.

RECESS TO CLOSED SESSION

City Attorney Barrow announced the Closed Session Item and Mayor Davis recessed the meeting to Closed Session at 6:58 p.m.

CLOSED SESSION ITEMS

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: 301 West County Line Road, Calimesa, CA City Negotiators: Will Kolbow. Negotiating

Parties: 7-Eleven Inc., A Texas Corporation

Under Negotiations: Price and Terms for acquisition of property by City

CLOSED SESSION ANNOUNCEMENT

A. Direction was given with no further reportable action.

ADJOURNMENT

Meeting adjourned at 7:12 p.m. to the regular meeting of the City Council on Monday, August 5, 2024 at 6:00 p.m.

Respectfully Submitted,



Darlene Gerdes, City Clerk

MOTION COUNCIL MEMBER MOLINA, SECONDED BY COUNCIL MEMBER CERVANTEZ, CARRIED 5-0 TO APPROVE THE MINUTES OF JULY 15, 2024 REGULAR MEETING AS PRESENTED.

APPROVED: August 19, 2024

